

The reporting that keeps your plan *in clear view*.

On a self-funded plan, you pay claims directly; stop-loss reimburses eligible claims above your attachment points — but you fund them first. Clear, timely reporting is how that exposure stays in view. Bring this list to your broker and work through it together: what to see, and on what cadence.

☐ Check each item your broker can **show** you today. Anything left unchecked isn't an accusation — it's a good question for the conversation.

START HERE One-time, then at every amendment — and the only item that needs nothing from the TPA.

01 The governing documents

Every claim decision traces back to the plan document. Before any reporting question, confirm the foundation itself is solid.

- ☐ Current plan document and SPD on file — the versions actually in force
- ☐ Documents checked against each other, with any conflicts identified
- ☐ Ambiguities documented, with interpretations on the record

ONGOING OVERSIGHT Expect these as standing monthly reports. What's visible — and when — depends on the TPA's reporting; where boxes stay unchecked, that's the conversation.

02 Claims activity visibility

The more you can see between renewals, the fewer surprises reach renewal.

- ☐ Claims visible as they're processed — not just monthly totals
- ☐ Visibility into prior authorizations as they're approved
- ☐ Incurred-but-not-reported (IBNR) estimates in standing reporting

04 Independent verification & the record

The TPA adjudicates the claims, so an independent check against the plan document is a second set of eyes — confirmation, not a challenge.

- ☐ Claims verified against the plan document itself
- ☐ Any claim that doesn't line up with the plan — flagged for review
- ☐ Each finding cited to the exact plan section that governs it
- ☐ Findings and resolutions documented — a file you can show

03 Stop-loss proximity tracking

As claims near your attachment points, stop-loss steps in — but you fund first, so tracking matters for cash flow and timely filing.

- ☐ Tracking toward your individual **and** aggregate attachment points
- ☐ Exposure figures that reflect any lasers on your policy
- ☐ Best- and worst-case cost scenarios, so nothing catches you off guard

05 Financial forecasting & cash exposure

Your CFO needs more than a renewal total — especially around large claims, where reimbursement follows your outlay.

- ☐ Claims data granular enough to model cash flow month to month
- ☐ Outlier large-claim modeling, not just year-to-date totals
- ☐ Every number traceable to a specific claim decision

AT PLAN RENEWAL Once a year, ahead of plan design — the read that shapes next plan year's benefits.

06 Utilization intelligence for plan design

You can't optimize a plan you can't see inside. Next plan year's decisions need service-line detail — not a paid-claims summary.

- ☐ Service-code-level utilization
- ☐ Provider and category patterns that point to plan-design changes
- ☐ Reporting you can hand your CFO and actuary without translation

NEXT STEPS

Verq runs the document check from your plan document alone — *starting day one*.

And as reporting arrives, Verq turns it into answers you can prove: every claim checked against the plan, every finding cited. Bring this list to your advisor — or talk to us directly.

verqhealth.com/employers.html →

Questions? info@verqhealth.com

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This checklist is a plan-oversight reference, not legal or compliance advice. Findings from any claims verification should be reviewed by a qualified benefits attorney before making plan-administration decisions.